



**Superior Industrial  
Enterprises Limited**

**(FORMERLY KNOWN AS SUPERIOR VANASPATI LIMITED)**

**Regd. Office: 25, Bazar Lane, Bengali Market, New Delhi- 110 001**

**Tel. +011-43585000; Fax. +43585015 Website: [www.superiorindustrial.in](http://www.superiorindustrial.in)**

**E mail: [info@superiorindustrial.in](mailto:info@superiorindustrial.in) CIN: L15142DL1991PLC046469**

**Familiarisation programme for Independent Directors**

### **Preamble**

In terms of clause 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.

### **Purpose**

The Familiarization Programmes are aimed to Familiarize the independent directors with the company, their roles responsibilities in the company, nature of industry in which the company operates and business model of the company by imparting suitable training sessions.

### **Overview of Familiarization Programmes**

Board of Directors in its meeting held on May 26, 2015 had approved the Independent Director's Policy ("Policy") according to which:

- To facilitate independent Directors in the performance of their duties and responsibilities, new directors are provided with a personal orientation by senior leaders and materials regarding the Company's business and operations, governing documents, information on key personnel, and financial information are made available to them.
- Independent directors are also taken through detailed business strategy for various business during the Independent directors meetings which are held at least twice during the Financial Year.
- The Chairmen of the Board depending on the business needs may also nominate Independent directors for relevant external training programs.

Apart from Independent Directors, Non-Executive Directors are also eligible to attend the Familiarization programmes.

The Independent Directors are made of their role and responsibilities and liabilities at the time of their appointment through a formal letter of appointment, which also stipulates their roles and responsibilities and various terms and conditions of their appointment.

Regular updates on relevant statutory and regulatory changes are regularly circulated to the Directors.

Details of Familiarisation sessions held pursuant to the Policy are as follows:

Date of Program	Area Covered
May 25, 2015	Roles and Regulations of Independent Directors
December 7, 2015	LODR Regulations & Corrugated Boxes
July 8, 2016	Indian Accounting Standard and Subsidiaries
October 5, 2016	Secretarial Standards-1 & 2
January 19, 2018	Companies Amendment Bill

Details of attendance of Independent Directors in Familiarization Sessions are as Follows:

S. No.	Name of Independent Director	No. of the Sessions attend		No. of hours spent in the session attend	
		FY 2015-16	Cumulative till date	FY 2015-16	Cumulative till date
1.	Mr. Kamal Agarwal	2	2	2	2
2.	Ms. Divya Mehrotra	2	2	2	2
3.	Mr.Vijay kumar Gupta	2	2	2	2
4.	Mr.Krishna kumar Agarwal	2	2	2	2

S. No.	Name of Independent Director	No. of the Sessions attend		No. of hours spent in the session attend	
		FY 2016-17	Cumulative till date	FY 2016-17	Cumulative till date
1.	Mr. Kamal Agarwal	2	2	4	4
2.	Ms. Divya Mehrotra	2	2	4	4
3.	Mr.Vijay kumar Gupta	2	2	4	4
4.	Mr.Krishna kumar Agarwal	2	2	4	4

S. No.	Name of Independent Director	No. of the Sessions attend		No. of hours spent in the session attend	
		FY 2017-18	Cumulative till date	FY 2017-18	Cumulative till date
1.	Mr. Kamal Agarwal	1	1	2	2
2.	Ms. Divya Mehrotra	1	1	2	2
3.	Mr.Vijay kumar Gupta	1	1	2	2
4.	Mr.Krishna kumar Agarwal	1	1	2	2

For Superior Industrial Enterprises Limited

Company Secretary  
Neha Sarpal  
M.No.:-37625